

(DHA-1743) Form 13



DEPARTMENT OF HOME AFFAIRS  
REPUBLIC OF SOUTH AFRICA

APPLICATION FOR CORPORATE VISA  
[Section 7(1)(g) read with section 21; Regulation 20(1)]

For official use only

Office	BLOK:
Date received:	File No.:
Application received and checked for compliance on ...../...../..... (date) by ..... (initials and surname). Persal .....	
Application fee: R	Receipt no.
Application processed on .../...../..... (date) by ..... (initials and surname). Persal No.:..... Appointment no. ....	
Recommendation:	
Decision:	
Reason(s) for decision:	
Number of corporate worker authorisation certificates authorised:	

**Note: Form to be completed in full and fields marked (\*) are compulsory and should the information not be provided, the application will not be considered.**

**BACKGROUND DETAILS OF CORPORATE APPLICANT TO EMPLOY FOREIGNERS**

Name of Company: .....	
*Registration No.:.....	*Tax reference number:.....
Contact person: <i>Name and surname</i> ..... Identity No. .... Capacity:..... Cell phone No.:..... Tel No.:..... Fax No.: ..... E-mail address: ..... Residential address ( <i>not work address</i> ): .....	
Company's physical address:	Company's postal address:
If a subsidiary, name of principal company and its physical address:.....	
Nature of business conducted:	Total no. of workers employed currently:  <i>Citizens (.....) and Foreigners (.....)</i>
<b>THE ABOVE-MENTIONED COMPANY OR ORGANISATION HEREBY APPLIES FOR A CORPORATE VISA TO EMPLOY FOREIGNERS</b>	
Type of position:.....	No of workers required:.....
Type of position:.....	No of workers required:.....
Type of position:.....	No of workers required:.....

REQUIREMENTS			
<p>(a) Proof of the need to employ the requested number of foreigners;</p> <p>(b) A certificate by the Department of Labour confirming-</p> <p>(i) that despite diligent search, the corporate applicant was unable to find suitable citizens or permanent residents to occupy the position available in the corporate entity;</p> <p>(ii) The job description and proposed remuneration in respect of each foreigner;</p> <p>(c) That the salary and benefits of any foreigner employed by the corporate applicant shall not be inferior to the salary and benefits of citizens or permanent residents occupying similar positions in the Republic;</p> <p>(d) a certificate by the Department of Trade and Industry;</p> <p>(e) proof of registration with the-</p> <p>(i) South African Revenue Service;</p> <p>(ii) Unemployment Insurance Fund;</p> <p>(iii) Compensation Fund for Occupational Injuries and Diseases; and</p> <p>(iv) Companies and Intellectual Properties Commission (CIPC), where legally required;</p>	Yes	No	Comments:
<p>An undertaking by the employer to inform the Director-General should any employee not comply with the provisions of the Act or visa conditions or is no longer in the employ of such employer or is employed in a different capacity or role</p>	Yes	No	Comments:
<p>A written undertaking by the corporate applicant to pay the deportation costs of any foreign employee accepting responsibility for the return costs related to the deportation of the foreign employee, should it be necessary.</p>	Yes	No	

Proof, by the corporate applicant, that at least 60% of the total staff complement that are employed in the operations of the business are citizens or permanent residents employed permanently in various positions		
<i>Pro forma</i> type of employment contract (to be certified for adherence to basic conditions of employment).	Yes	No

**UNDERTAKING BY CORPORATE APPLICANT**

I, ..... (name(s) and surname)  
with identity number ....., in my capacity as .....  
of the abovementioned company, undertake to abide by the terms and conditions of the visa  
should it be issued to me and to comply with the provisions and objectives of the Act.

I solemnly declare that I am authorised to make this application and to accept the obligations  
it involves on behalf of the aforesaid company.

I declare that the information contained in this application is true and correct and undertake  
to-

- (a) accept full responsibility for the foreigners to be employed;
- (b) Ensure that the passport of the foreigner is valid at all times;
- (c) inform the Department if any such foreigner is no longer in compliance with the Act,  
no longer employed by the company or employed is in a different capacity, prior to  
occupying such different capacity;
- (d) ensure that such foreigner departs from the Republic upon completion of his or her  
contract of employment .

I declare that none of the foreigners to be employed are not presently in the Republic and  
are not prohibited persons in terms of the Act.

I understand that the corporate visa issued to me may be terminated in case of breach of this  
undertaking and any other conditions not complied with.

**Signature**

Signed at ..... on this ..... day of ..... 20.....